

MEETING NO. 4225
JOURNAL OF PROCEEDINGS
BOARD OF TRUSTEES OF THE GENERAL RETIREMENT SYSTEM
OF THE CITY OF DETROIT
HELD **WEDNESDAY, JANUARY 09, 2019**

10:00 A.M.

RETIREMENT SYSTEMS CONFERENCE ROOM
ALLOY CENTER, 500 WOODWARD AVENUE; SUITE 3000
DETROIT, MICHIGAN 48226

TRUSTEES PRESENT

Wendell Anthony	Trustee
Scott Benson	Ex-Officio Trustee/City Council Member
Lori Cetlinski	Trustee/ Vice- Chairperson
Tasha L. Cowan	Trustee
Kimberly Hall-Wagner	Trustee
Christa Mclellan	Ex-Officio Trustee/City Treasurer
John Naglick	Ex-Officio Trustee/Finance Director
June Nickleberry	Trustee/Chairperson
Crystal Perkins	Trustee

TRUSTEES EXCUSED

Thomas Sheehan	Trustee
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TRUSTEES ABSENT

None

ALSO PRESENT

David Cetlinski	Executive Director
Gail A. Oxendine	Assistant Executive Director
Ryan Bigelow	Chief Investment Officer
Michael VanOverbeke	General Counsel
TaKneisha Johnson	Administrative Assistant IV

STAFF EXCUSED

None

CHAIRPERSON

June Nickleberry

The Board's Administrative Assistant took a verbal Roll Call at 10:08 a.m. and Chairperson Nickleberry called the meeting to order.

Present at Roll Call: Lori Cetlinski, Tasha L. Cowan, Kimberly Hall-Wagner and Crystal Perkins

Re: Legacy Plan Service Retirement(s)

Motion By: Trustee Cowan - Supported By: Trustee Hall-Wagner

RESOLVED, that the application(s) for retirement from the **COMPONENT II (LEGACY) PLAN** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Sabrina Russell-Cheatom – Tax Examiner II
SERVICE CREDIT	Finance
EFFECTIVE DATE	12-06
	12-13-18
NAME, TITLE, DEPARTMENT	Levon R. Hamilton – General Auto
Mechanic - Transportation	
SERVICE CREDIT	25-09
EFFECTIVE DATE	10-20-18
NAME, TITLE, DEPARTMENT	Renna N. Owens –Emergency Medical
Tech – Fire (Civilian)	
SERVICE CREDIT	20-07
EFFECTIVE DATE	12-14-18

Yea: Cetlinski, Cowan, Hall-Wagner, Perkins and Chairperson Nickleberry – 5

Nay: None

Re: Hybrid Plan Service Retirement(s)

Motion By: Trustee Cowan - Supported By: Trustee Hall-Wagner

RESOLVED, that the application(s) for retirement from the **COMPONENT I (HYBRID) PLAN** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Sabrina Russell-Cheatom – Tax Examiner II
	Finance
SERVICE CREDIT	04-05
EFFECTIVE DATE	12-13-18

Yea: Cetlinski, Cowan, Hall-Wagner, Perkins and Chairperson Nickleberry– 5

Nay: None

Re: Legacy Plan Vested Retirement(s)

Motion By: Trustee Cowan - Supported By: Trustee Hall-Wagner

RESOLVED, that the application(s) for **VESTED RETIREMENT** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Alonzo Haralson – Laborer A – General Services
SERVICE CREDIT	13-01
EFFECTIVE DATE	02-01-19

Yea: Cetlinski, Cowan, Hall-Wagner, Perkins and Chairperson Nickleberry– 5

Nay: None

RECEIPTS: The Board received the following receipts for Acknowledgment:

Cash Receipts HYBLIQRES
RSCD-General Start Date: 12/14/2018
End Date: 1/7/2019

Doc. Date	Module	Tran. Type	Doc. Nbr.	Description	R/C	Receipt
12/14/2018	CA	Cash Entry	001371	Employee Post Tax Annuity 12-14-18	R/C	72,825.22
12/14/2018	CA	Cash Entry	001372	Employee Pre-tax pension contributions 12/14/18	R/C	107,516.63
12/21/2018	CA	Cash Entry		Employee Post Tax Annuity 12-21-18		118,401.72
12/21/2018	CA	Cash Entry		Employee Pre-tax pension contributions 12/21/18		151,762.06
12/28/2018	CA	Cash Entry	001379	Pre tax pension contributions 12-28-18	R/C	107,843.93
12/28/2018	CA	Cash Entry	001380	Post tax Annuity Contributions 12-28-18	R/C	72,281.96
						<u>630,631.52</u>

Cash Receipts LIQ RESERV
RSCD-General Start Date: 12/14/2018
End Date: 1/7/2019

Doc. Date	Module	Tran. Type	Doc. Nbr.	Description	R/C	Receipt
12/14/2018	CA	Cash Entry	001377	Loan deduction program 12/7/18(\$31,563.44)	R/C	31,563.44
12/19/2018	CA	Cash Entry	001378	Loan deduction Program 12/14/18(\$37,119.41)	R/C	37,119.41
						<u>68,682.85</u>

Total Receipts 699,314.37

GENERAL RETIREMENT SYSTEM
CITY OF DETROIT
Re: Fees and Expenses

MEETING NO. 4225
JANUARY 09, 2019

Resolution Moved By: Trustee Cowan- Supported By: Trustee Hall-Wagner

WHEREAS, the Board has been presented with the List of Disbursements for Board Approval which is referenced below requesting payment for Fees and Expenses, and

WHEREAS, the Board has been requested to approve payment of said Fees and Expenses;
THEREFORE BE IT

RESOLVED, that subject to staff audit and approval of all Legal Fees by the Board's General Counsel, the Board **APPROVE** payment of the following Fees and Expenses:

Page: 1 of 2
Date: 1/7/2019 7:52 AM

Account	Payment Method	Currency	
HUNT - VEN	ACH	US	
Disbursements			
Vendor Name	Invoice Number	Invoice Description	Amount To Pay
500 WEBWARD LLC	70387	January 2019 Rent	24,998.49
500 WEBWARD LLC	936539	Electrical Billing: 11/30/18-12/27/18, Meter #16055044	777.76
500 WEBWARD LLC	936540	Electrical Billing: 11/30/18-12/27/18, Meter #16055070	1,283.92
ADP, INC	526709194	Check Printing Services	499.35
CDW GOVERNMENT	PXNT7333	Computer Equipment	16.99
COMVEST CAPITAL IV LP	010419	Capital Call	9,670,301.00
FRANK RUSSELL COMPANY	1652011333	Russell Indexes Standard Service 10/1/18-12/31/18	125.00
PLANTE & MORAN	1609373	Financial Statement Audit for Year-Ended 6/30/18	7,400.00
UHY Advisors MI, Inc.	1276069	Professional Accounting Services for November 2018	4,812.50
UHY Advisors MI, Inc.	1276107	Professional Accounting Services for December 2018	2,318.75
ULTIMATE PARKING MANAGEMENT LLC	177103	Parking - January 2019	2,112.00
Veriato	2077276	Software	840.00
Cash Account/Payment Method Total:		12 Documents	9,715,485.76
HUNT - VEN	CHECK	US	
Vendor Name	Invoice Number	Invoice Description	Amount To Pay
ADVANTAGE CONSULTING, INC.	D102	Functional Capacity Evaluation	1,200.00
ALLEGRA	58401011	Letter Mailing 2018	983.98
ARMELLA JUNE NICKLEBERRY-CLARK	120518JN	Trustee Parking	70.00
COMCAST	121718	High Speed Internet	152.87
DIRECTV	35476122837	Service Charges 11/23/18-12/22/18	55.08
DIRECTV	35642174797	Service Charges 12/23/18-1/22/18	37.62
FEDEX	6-396-29775	FedEx Mailing	24.59
FEDEX	6-404-09204	FedEx Mailing	24.42
FEDEX	6-412-74722	FedEx Mailing	24.42
First CHOICE Coffee Services	593564	Equipment Rental	30.00
INT'L FOUNDATION OF EMPLOYEE BENEFITS	INV-505587-K9C5V8	2019 Annual Membership Dues	1,245.00
QUILL CORPORATION	3521524	Office Supplies	195.80
HUNT - VEN	CHECK	US	
Vendor Name	Invoice Number	Invoice Description	Amount To Pay
QUILL CORPORATION	3549345	Office Supplies	15.94
RACINE & ASSOCIATES	12434	DGRS v. Gracia - November 2018	5,307.93
SHRED-IT USA	8126250517	Shredding Service Charges	49.72
THOMAS SHEEHAN	121918TS	Trustee Parking	99.00
TRUSCOTT ROSSMAN GROUP LLC	INV-3261	Public Relations	2,745.00
VANOVERBEKE MICHAUD & TIMMONY, P.C.	0918	General Counsel Matters for September 2018	24,906.00
VANOVERBEKE MICHAUD & TIMMONY, P.C.	1018	General Counsel Matters for October 2018	24,906.00
GOING ABOVE & BEYOND - CS TRAINING		CS Training	374.25
VANOVERBEKE MICHAUD & TIMMONY, P.C.	1118	General Counsel Matters for November 2018	24,906.00
BUCHAREST GRILL	10919	Board Lunch	270.45
VERIZON WIRELESS	9821087119	Wireless Charges 11/26/18-12/25/18	362.96
Cash Account/Payment Method Total:		23 Documents	87,987.03

* Payment amount is estimated based on the effective date 1/7/2019

Yea: Cetlinski, Cowan, Hall-Wagner, Perkins and Chairperson Nickleberry– 5

Nays: None

Re: Refunds of Accumulated Contributions

Resolution Moved By: Trustee Cowan- Supported By: Trustee Hall-Wagner

RESOLVED, that the contributions to the Annuity Savings Fund by members of the General Retirement System, as set forth:

List No. 7395 - \$1,090,144.46

Including interest, be **REFUNDED**, pending audit by the Retirement Systems' Accounting Staff.

Yea: Cetlinski, Cowan, Hall-Wagner, Perkins and Chairperson Nickleberry– 5

Nay: None

Re: Employee Loan Program January 09, 2019

Resolution Moved By: Trustee Cowan- Supported By: Trustee Hall-Wagner

RESOLVED, that the disbursements for the Employee Loan Program by members of the General Retirement System, as set forth in the amount of: **\$26,213.00** including interest, be hereby **APPROVED**.

Yea: Cetlinski, Cowan, Hall-Wagner, Perkins and Chairperson Nickleberry– 5

Nay: None

Re: Minutes/Journal No. 4221 – (11/07/18)

Resolution Moved By: Trustee Cetlinski- Supported By: Trustee Hall-Wagner

RESOLVED, that the Minutes/Journal of Proceedings of the General Retirement System of the City of Detroit, of Meeting **No. 4221**, held on **November 07, 2018**, be hereby **APPROVED** as recorded and submitted.

Yea: Cetlinski, Cowan, Hall-Wagner, Perkins and Chairperson Nickleberry– 5

Nay: None

Re: Minutes/Journal No. 4223 – (12/05/18)

Resolution Moved By: Trustee Cetlinski- Supported By: Trustee Hall-Wagner

RESOLVED, that the Minutes/Journal of Proceedings of the General Retirement System of the City of Detroit, of Meeting **No. 4223**, held on **December 05, 2018**, be hereby **APPROVED** as recorded and submitted.

Yea: Cetlinski, Cowan, Hall-Wagner, Perkins and Chairperson Nickleberry – 5

Nay: None

EXECUTIVE DIRECTOR'S REPORT

Executive Director, **David Cetlinski**, addressed the following with the Board of Trustees:

- ASF Recoupment discussion/update
- Pay card contract (this will come back before the Board at a later meeting).
- January 2, 2019 direct deposit went well; there weren't many calls regarding the revised pay date.

➤ ***Trustee John Naglick entered the Boardroom at 10:14 a.m.***

➤ ***Trustee Scott Benson entered the Boardroom at 10:15 a.m.***

Open Forum

Chairperson Nickleberry opened the meeting for public discussion:

Retiree Ajitkumar Mehta addressed the Board regarding the following:

- Annuity Recoupment

➤ ***Trustee Wendell Anthony entered the Boardroom at 10:20 a.m.***

Retiree Francis Achampong addressed the Board regarding the following:

- Annuity Recoupment

Re: ASF (Annuity Savings Fund) Recoupment Discussion

The Board of Trustees engaged in discussion regarding the ASF (Annuity Savings Fund) Recoupment and its effect on members. The Board of Trustees directed that General Counsel compile a list of the effected members and take said list to the Bankruptcy court to ask if the effected members may be offered the option of a lump sum pay out as opposed to taking additional monies from the member's monthly pension payments.

- ***Trustee Christa Mclellan entered the Boardroom at 11:13 a.m.***

Re: Fort Shelby Discussion

The Board of Trustees engaged in discussion With Emmet Molton regarding Fort Shelby.

- ***Trustee Crystal Perkins excused herself from the Boardroom at 11:45 a.m.***

ASSISTANT EXECUTIVE DIRECTOR'S REPORT

Assistant Executive Director, **Gail A. Oxendine**, addressed the following with the Board of Trustees:

- Tri-Fold Brochure
 - GRSD brochure will be available in the lobby of the Retirement System offices for members on-site. Brochure will also be shared with the Human Resources Department for their new hire package.
- Newsletter
 - January newsletter will be published before the end of the month. Trustee spotlight is on Lori Cetlinski. Retirees will receive a printed copy with their paystubs.
- Website Launch
 - The website launch has continued to be delayed. There is a conflict with an understanding of the scope of work. New go live date has not yet been determined.

ASSISTANT EXECUTIVE DIRECTOR'S REPORT- Continued

- Deputy Chief Accounting Officer Position update
 - Staff is considering an internal employee, Brie Fort, Accountant III for the position.
 - If an additional posting for position is necessary, it will include:
 - International Foundation of Employee Benefit Plans
 - City's Job Posting Site: Governmentjobs.com
 - Michigan Schools Business Officials
 - Personal posting on Linked In
 - Contact prior CAO candidates
 - Other sites and colleges previously used
- Building Trades Council (BTC) Presentation
 - A presentation has been requested by the BTC and will be held on Wednesday January 16, 2019 at Huber Facility. Glorencia Russell will assist to enhance her facilitation skills for future presentations.
- System Solution for Board Meetings and materials
 - Staff has selected Nasdaq Boardvantage as the Board portal, pending Board approval. A demo for the portal is forthcoming.

CHIEF INVESTMENT OFFICER'S REPORT

Chief Investment Officer **Ryan Bigelow** discussed the following matters with the Board:

- Fort Shelby update
- ARA/Trumbull Properties update
- General Investment Committee meeting will be held on February 11th, 2019
- Education Initiative update

GENERAL COUNSEL'S REPORT

General Counsel Michael VanOverbeke, in addition to his legal report, discussed the following matters with the Board:

- Hubert W. Draw Jr. v General Retirement System of the City of Detroit Wayne County Circuit Court Case No. 18-10257-CZ update
- Annuity Savings Fund (ASF) Recoupment
 - General Counsel will review the provisions and notices that were sent out.
- Current outside legal Litigation
 - Marie Racine litigation report/update
- Funding Policy update
- Collection of Overpayment/Underpayment policy
- Legislative update

 Kathleen Colin, President of Detroit NASP (National Association of Securities Professionals) thanked the Board of Trustees for their efforts and discussed the implementation of the Financial Literacy Program.

Re: Entering into Closed Session

Resolution Moved By: Trustee Anthony – Supported By: Trustee Hall-Wagner

WHEREAS, the Retirement System is subject to the limitation of the Open Meetings Act (“OMA”) being MCL 15.261et seq. and has adopted a resolution on October 24, 2012 relative thereto; **THEREFORE BE IT**

RESOLVED, that the Board enter into Closed Session to discuss pending litigation matters with the Board’s General Counsel:

A Roll Call Vote was taken as follows:

Yea: Anthony, Benson, Cetlinski, Cowan, Hall-Wagner, Mclellan, Naglick,
and Chairperson Nickleberry - 8

Nay: None

The Board entered into Closed Session at 12:22 p.m.

Re: Open Session

Motion By: Trustee Anthony – Supported By: Trustee Cetlinski

RESOLVED, that the Board come out of Closed Session.

The Board returned to **Open Session** at 12:51 p.m.

Re: Capozzoli Advisory For Pensions/Joe Capozzoli/Pamela Capozzoli/ Workforce Trust

Motion By: Trustee Hall-Wagner – Supported By: Trustee Cowan

WHEREAS, Special Legal Counsel, Racine & Associates legal report was reviewed and discussed in closed session on the status of the legal proceedings relating to bankruptcy filings by Mr. Capozzoli and Mrs. Capozzoli [now known as Pamela Spurgeon], and

WHEREAS, Special Legal Counsel has requested that the Board authorize, ratify and approve the actions of Special Legal Counsel since the last legal report to the Board by Special Legal Counsel and as recommended, disclosed and discussed in closed session, and

WHEREAS, the Board has discussed this matter, therefore be it

RESOLVED, that the Board authorizes, ratifies and approves the actions of Special Legal Counsel since the last Legal report to the Board by Special Legal Counsel and as recommended, disclosed, and discussed in closed session and be it further

RESOLVED, that a copy of this resolution be immediately forwarded to Racine & Associates (Attention: Marie T. Racine), 1001 Woodward Avenue, Suite 1100, Detroit Michigan 48226.

Yea: Anthony, Benson, Cetlinski, Cowan, Hall-Wagner, Mclellan, Naglick,
and Chairperson Nickleberry - 8

Nay: None

NEW BUSINESS/OLD BUSINESS

- Paycard update
- New VEBA information for post 2014 retirees (the link to the application will be added to the RSCD website).

ADJOURNMENT

Trustee Anthony moved to adjourn meeting #4225; Trustee Hall-Wagner supported.

There being no further business before the Board, **Chairperson Nickleberry** adjourned the meeting at 1:02 p.m. The Board's next meeting is scheduled for **Wednesday, January 23rd, 2019**, at 10:00 a.m. in the Retirement System's Conference Room; 500 Woodward Avenue Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,



GAIL A. OXENDINE, ASSISTANT EXECUTIVE DIRECTOR